

<b>SECTION:</b> <b>PERSONNEL</b>	<b>SUBJECT:</b> <b>HIRING &amp; NEPOTISM POLICY</b> <b>Addendum #2</b>	<b>Pg. 1 of 1</b>
		<b>DATE: June 1, 2010</b>

Vulnerable people are considered to be individuals who are at greater risk of being harmed than the general public population because of their age, disability or other circumstances, whether temporary or permanent. All employees who are in a position of trust and responsible for the well-being of children or vulnerable people will be required to obtain a Vulnerable Sector Check. A database will be checked to see if the subject has received a pardon for a criminal offence of a sexual nature.

**New Employees or Volunteers:** Screening upon hire and thereafter, completed a minimum of every 2 years

**Present Employees or Volunteers:** Screening to be completed a minimum of every 2 years

Approved By:

Date: